

Grand Rapids Jaycee Foundation Grants Application

The Grand Rapids Jaycees foundation awards grants only to qualified 501© 3 tax exempt organizations located within West Michigan. Grant proceeds should be used predominately within Kent County.

Date: _____ Name of Organization: _____

Street Address: _____

City: _____ Zip Code: _____ State _____

Purpose of the Organization: _____

Contact Person Name: _____ Title: _____

Phone Number: _____ E-mail: _____

Please attach a brief narrative description of the project, including the following information:

- History of the organization, including previous programs you have operated.
- Briefly describe the project for which funds are requested.
- Describe what needs the program will fill and how it will be implemented.
- What are the expected results? Please answer this question using measurable goals.
- Please give a timeline for implementing the program.
- Describe how the project will be evaluated and how the results will be reported to the Foundation.
- Describe how you plan to finance the entire project.
- How will you market your project/organization in conjunction with the Grand Rapids Jaycees Foundation?
- Will you help to recruit volunteers for the Grand Rapids Jaycee Foundation events?
- What is your volunteer base?
- How many volunteers do you think you will be able to recruit?
- Will you help solicit sponsors for the Grand Rapids Jaycees Foundation events?
- Please attach a copy of your fundraising calendar or list your fundraising activities for the upcoming year.
- Please attach a copy of you 510 (c) (3) determination letter with their initial approach form.

Executive Director

Board Chair

Date

Date

Return To: Grants Administrator
Grand Rapids Jaycees Foundation
2774 Birchcrest Dr. SE
Grand Rapids, MI 49506